

APPENDIX 4 – Scrutiny Performance Panel Work Plans

Service Improvement and Finance

Meeting 1 11 th June 2.00	<ol style="list-style-type: none"> 1. Overview: <i>Understanding Financial Reporting</i> 2. Revenue Outturn, HRA Outturn and Capital Outturn and Financing 20-21
Meeting 2 23 rd June 2021 10.00	<ol style="list-style-type: none"> 1. Welsh Language Standards Annual Report 2. Overview: Byelaws
Meeting 4 Monday 20 th September 2.00	<ol style="list-style-type: none"> 1. Q1 Budget Monitoring Report – 2021/22 2. Peer Review & Self-Assessment (Local Government and Elections (Wales) Act 2021)
Meeting 5 Tuesday 19 th October 2021 9.30	<ol style="list-style-type: none"> 1. Q1 2021/22 Performance Monitoring Report 2. Overview from Ben Smith: <i>Understanding Financial Reporting (Reserves)</i> 3. Review of Reserves
Meeting 6 Tuesday 16 th November 2021 9.30	<ol style="list-style-type: none"> 1. Mid-term Budget Statement 2. Q2 Budget Monitoring 2021-22 3. Planning Annual Performance Report 4. Swansea Airport (TBC)
Meeting 7 Wednesday 15 th December 2.00	<ol style="list-style-type: none"> 1. Recycling and Landfill - Annual Performance Monitoring 2. Pre-decision scrutiny of Final Draft Budget (TBC)
Meeting 8 Tuesday 18 th January 2022 9.30	<ol style="list-style-type: none"> 1. Q2 2021/22 Performance Monitoring Report 2. Sustainable Swansea Commissioning Reviews (Outcomes)
Meeting 9 Tuesday 15 th February 2022 9.30 TBC	<ol style="list-style-type: none"> 1. Budget Scrutiny
Meeting 10 Tuesday 22 March 2022 9.30	<ol style="list-style-type: none"> 1. Progress update on the Local Government Use of Data Action Plan 2. Welsh Public Library Standards – Annual Performance Report

TBC:

- **Annual Review of Well-being Objectives and Corporate Plan** *(The five year corporate plan was rolled over into 2021/22 as a result of the pandemic with only essential and unavoidable changes made; so no fundamental annual review made to the corporate plan during 2020/21 as a result of Covid).*
- **Recovery Plan (Post-Pandemic) TBC** following SPC Oct'21
- **End of Year 2020/21 Performance Monitoring Report TBC**
- **Welsh Housing Quality Standards Annual Update**

Education

Date	Items to be discussed
Meeting 1 24 Jun 21	<ol style="list-style-type: none"> 1. Harassment in School - deferred 2. Covid Recovery and key issues affecting Education moving forward
Meeting 2 15 Jul 21	<ol style="list-style-type: none"> 1. Behaviour Strategy, how associated delegated spend to schools is being used – speaking to two secondary schools (<i>Pontarddulais & Bishop Gore</i>) 2. Feedback from ERW Scrutiny Councillor Group 28Jun21
Meeting 3 1 Sep 21	<ol style="list-style-type: none"> 1. The New Estyn Regime and thematic reviews 2. Update – Education Covid Recovery moving into new school year 3. Update – Regional Scrutiny moving forward
Meeting 4 30 Sep 21	<ol style="list-style-type: none"> 1. How are we improving schools in Swansea? (How are School Improvement Advisers supporting, evaluating and monitoring schools in Swansea). To also include: Sharing good practice, supporting eFSM pupils and readiness for the City Deal.
Meeting 5 21 Oct 21	<ol style="list-style-type: none"> 1. Welsh in Education Strategic Plan (A new 10 year plan is being developed, an overview of requirements and the progress made so far) 2. New Curriculum progress update
Meeting 6 18 Nov 21	School Scrutiny Session 1 – Morrison Comprehensive School (with Headteacher and Chair of Governors)
Meeting 7 9 Dec 21	<ol style="list-style-type: none"> 1. Performance against identified education priorities (RAG) (Overview and then Cabinet Member Q&A) 2. Swansea Skills Partnership update
Meeting 8 20 Jan 22	School Scrutiny Session 2 – Penyrheol Comprehensive School (with Headteacher and Chair of Governors) – TBC
Meeting 9 Feb - tbc	Annual Budget as it relates to Educations matters (<i>Annual item</i>)
Meeting 10 24 Mar 22	<p><i>Updates on watching brief items:</i></p> <ol style="list-style-type: none"> 1. Additional Learning Needs Reform 2. New Curriculum <p>Education Other Than At School (EOTAS)</p>

1. To schedule in: a visit to new pupil referral unit Maes Derw (when possible)

Adult Services

Meeting Date	Items to be discussed
Meeting 1 Wednesday 2 June 2021 4pm	<ul style="list-style-type: none"> • Update on Adult Services Transformation Programme • Briefing on Annual Review of Charges (Social Services) 2020/21 • Actions from Wales Audit Office report 'Front door to Adult Social Care' – Recommendation: Impact of Preventative Services (specific action: to use feedback from the study and whether any additional improvement actions needed) (Agreed at March 2020 meeting)
Meeting 2 Wednesday 14 July 2021 3.30pm	<ul style="list-style-type: none"> • Performance Monitoring • Initial Feedback from CIW Assurance Visit
Meeting 3 Wednesday 20 October 2021 3.30pm	<ul style="list-style-type: none"> • Workforce Support Programme - Support for Health and Social Care Staff • Update on Managing Covid-19 pandemic • Performance Monitoring (shorter item with Covid focus).
Meeting 4 Tuesday 30 November 2021 4pm	<ul style="list-style-type: none"> • Update on Managing Covid-19 pandemic • Performance Monitoring (shorter item with Covid focus)
Meeting 5 Wednesday 12 January 2022 4pm	<ul style="list-style-type: none"> • Update on Managing Covid-19 pandemic • Performance Monitoring (shorter item with Covid focus)
Additional Meeting Budget Date TBC	<ul style="list-style-type: none"> • Draft Budget Proposals for Adult Services • Update on Managing Covid-19 pandemic
Meeting 7 Wednesday 2 March 2022 3.30pm	<ul style="list-style-type: none"> • Performance Monitoring TBC • Update on West Glamorgan Transformation Programme TBC

NOTE – Work Plan has been adjusted in light of current pressures within Adult Services, so meetings from October will focus only on how the service is managing those pressures and impact on performance.

Future Work Programme items:

- Update on how Council's policy commitments translate to Adult Services - moved from 12 January 2022 meeting
- Local Area Coordination Update - moved from 12 January 2022 meeting
- Options Appraisal for Assistive Technology and Community Alarms (Agreed pre March 2020) - moved from 30 November 2021 meeting
- Commissioning Reviews Progress Update - moved from 30 November 2021 meeting
- Social Services Budget Monitoring (including update on this year's budget, income streams and discussion about 'service descriptors' etc) - moved from 20 October 2021 meeting (Child & Family Services Panel Members to be invited for this item)
- CIW Assurance Visit Full Report - moved from 20 October 2021 meeting
- Swansea Bay Health Board plans for change (presentation by Health Board; presentation by Social Services on the impact of the plan) Date TBC
- Update on Support for Carers (including Assessments) Currently scheduled to go to Child & Family Services Panel on 13 December 2021. Adult Services Panel Members to be invited.
- Complaints Annual Report 2020/21 for Adult Services / Child and Family Services (Sarah Lackenby, Chief Transformation Officer) Currently scheduled to go to Child & Family Services Panel on 13 December 2021. Adult Services Panel Members to be invited.
- Welsh Government report: Rebalancing care and support - A consultation on improving social care arrangements and strengthening partnership working to better support people's well-being (Date TBC) (Child & Family Services Panel Members to be invited for this item)
- Progress update on Outcomes Budgeting TBC
- Audit Wales Reports (dates to be confirmed)

Child & Family Services

<p>Meeting 1 Tuesday 25 May 2021 4pm</p>	<ul style="list-style-type: none"> • Update on progress with Child & Adolescent Mental Health Services • Briefing on Youth Offending Service
<p>Meeting 2 Tuesday 22 June 2021 4pm</p>	<ul style="list-style-type: none"> • Update on Regional Adoption Service • Initial feedback from Care Inspectorate Wales Assurance Visit
<p>Meeting 3 Wednesday 11 August 2021 4pm</p>	<ul style="list-style-type: none"> • Performance Monitoring • CIW Assurance Visit Full Report • Outcome from Ty Nant CIW Inspection
<p>Meeting 4 Tuesday 21 September 2021 4pm</p>	<ul style="list-style-type: none"> • Progress on Child and Family Improvement Programme • Corporate Parenting Board Update
<p>Meeting 5 Wednesday 3 November 2021 4pm</p>	<ul style="list-style-type: none"> • Performance Monitoring • Adolescent Strategy and Action Plan • Update on Child Disability Services
<p>Meeting 6 Monday 13 December 2021 4pm</p>	<ul style="list-style-type: none"> • Update on Support for Carers (including assessments)* • Complaints Annual Report 2020/21 for Adult Services / Child and Family Services* • Ty Nant – Update on progress with action plan <p>* Adult Services Scrutiny Panel Members to be invited for this item</p>
<p>Meeting 7 Tuesday 25 January 2022 4pm</p>	<ul style="list-style-type: none"> • Delivery of Corporate Priorities in relation to Child and Family Services • Performance Monitoring
<p>Additional Meeting Budget</p> <p>Date TBC February 2022</p>	<ul style="list-style-type: none"> • Draft Budget Proposals for Child and Family Services
<p>Meeting 8 Wednesday 9 March 2022 4pm</p>	<ul style="list-style-type: none"> • Safeguarding Quality Unit Annual Report (item to include briefing on safeguarding issues in relation to forced marriages) • Update from Regional Safeguarding Board on how regional arrangements are working

Future work programme items:

- Audit Wales Reports
- Why children become looked after
- Examples of tools and techniques employed by front line staff in family engagement
- Case Studies on Edge of Care

Development and Regeneration

Meeting 1 Thursday 1 st July	<ol style="list-style-type: none"> 1. Dashboard Monitoring Report (overview of development & regeneration activity)
Meeting 2 Tuesday 7 th September	<ol style="list-style-type: none"> 1. Swansea University: Update on City Deal Investment 2. Dashboard Report
Arena Site Visit 4 - 11 October	Group tours of the Arena led by Lee Richards, City Centre Team Leader (Development & Physical Regeneration)
Meeting 3 Tuesday 2 nd November	<ol style="list-style-type: none"> 1. City Centre Travel Plan update 2. Dashboard Report
Meeting 4 Tuesday 25 th January	<ol style="list-style-type: none"> 1. The Swansea Business Improvement District (BID) 2. Foreshore Developments (TBC) 3. Dashboard Report
Meeting 5 Tuesday 8 th March	<ol style="list-style-type: none"> 1. Impact of Brexit on Rural Development Programme and Funding Update (Post-2023) 2. Economic Regeneration Strategy 3. Dashboard Report

To be scheduled

- Destination Management Plan / Tourism & Leisure
- Tidal Lagoon / Dragon Island
- Relocation of Council depots
- Historic / Listed Buildings

Natural Environment

Meeting 1 22 nd March 2021	<ul style="list-style-type: none"> • Nature Conservation – Project updates • For information only - Climate Change Action Plan consultation
Meeting 2 Wednesday May 19 th	<ul style="list-style-type: none"> • Climate Change Action Plan consultation feedback • Climate Emergency Declaration – Council Action Plan Progress
Meeting 3 Tuesday 29 th June 2021	<ul style="list-style-type: none"> • Air Quality Management
Meeting 2 26 th August 2021	<ul style="list-style-type: none"> • Ash Dieback
Meeting 3 Wednesday 6 th October 2021	<ul style="list-style-type: none"> • Local Flood Risk Management • Water Pollution
Meeting 4 Wednesday 12 th January 2022	<ul style="list-style-type: none"> • Management of Green Space / Weed & Verge Management
Meeting 5 Tuesday 15 th March 2022	<ul style="list-style-type: none"> • TBC